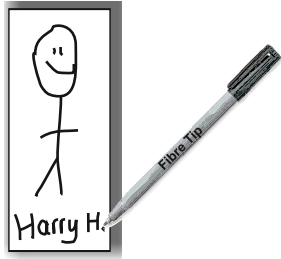




Hand-Print
.co.uk

'How to...' INSTRUCTIONS FOR Tea Towels & Natural Bags



White Address Label



1/4 A4 White Paper

Instructions for Schools and Pupils

1. Use address labels - 9x4cm or similar.
2. Use a **Black** fibre tip or roller ball pen **NOT** Pencil or Biro
3. Make each drawing and name **BIG AND BOLD**.
4. Enclose/email a clear copy of your school logo. (if required)
5. Choose a border for your towel or bag (See below)
6. Fill out the **Tea Towel & Natural Bag** order form.
7. Send your order and pictures to Hand Print.
8. We will then email a design proof for your approval.

Instructions for Nursery Aged Children

1. Use 1/4 A4 white paper for drawings and hand/foot prints.
2. Use a strong **Black felt tip Pen** for drawings and names and/or **Black Poster Paint** for hand or foot prints.
3. Make each drawing and name **BIG AND BOLD**.
4. Enclose/email a clear copy of your school logo. (if required)
5. Choose a border for your towel or bag (See below)
6. Fill out the **Tea Towel & Natural Bag** order form.
7. Send your order and pictures to Hand Print.
8. We will then email a design proof for your approval.

PRINT COLOURS



BORDERS



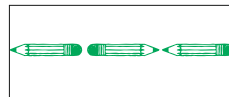
Children - Code A



Hands - Code B



Stars - Code C



Pencils - Code D



ABC - Code E



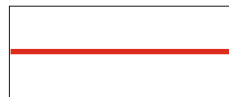
Celtic - Code F



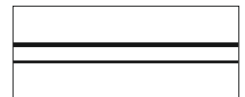
School Name - Code G



Name & Lines Code H



Line - Code I



2 Lines Code J



St Marys Primary

Name in Line
Code K

Numbers
Code L



123+456x789-123+456x789



Bunting



Shaded Bunting



Snowflakes

PRICES - Printed Tea Towels (White & Natural) and Natural Shopping Bags - Long and Short Handles

Quantity	60-99	100-199	200-299	300-399	400-499	500+
Standard Tea Towels White/Natural	£2.99 each +vat	£2.39 each +vat	£2.29 each +vat	£2.19 each +vat	£2.09 each +vat	£1.99 each +vat
Natural Bags Long/Short Handles	£2.99 each +vat	£2.89 each +vat	£2.79 each +vat	£2.69 each +vat	£2.59 each +vat	£2.49 each +vat

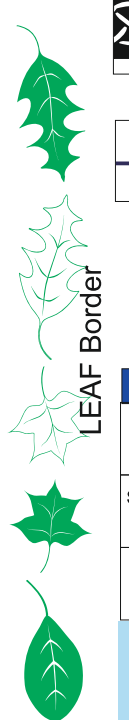
HAND PRINT KERNOW LIMITED, LIGHTHOUSE HILL, PORTREATH, REDRUTH, CORNWALL. TR16 4LH
www.hand-print.co.uk email: mail@hand-print.co.uk
PHONE (01209) 842614



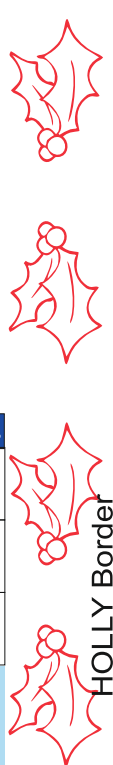
CHRISTMAS TREE Border



SNOWFLAKES Border



LEAF Border



HOLLY Border



Order Form

Fill in all details relevant to your order.

School Name _____ Date _____

Contact Name _____ Signature _____

Address _____

Postcode _____ Mobile Contact Number _____

Email Address _____

(Invoices will be emailed to this address when your order is received.)

Delivery Address (if different from above)

N.B. ALL PARCELS MUST BE SIGNED FOR.

Contact/School Name _____

Address _____

Postcode _____

Payment - Full payment is required before goods are despatched.

Card Payment - Please telephone (01209) 842614 with your card details - Payment will be taken on despatch.

Cheque Payment - Please make cheques payable to 'HAND PRINT KERNOW LIMITED'

I wish to pay by: Cheque Card BACS (Tick Choice)

Quantity	Border Code	Description	Item Colour	Print Colour

1. Layout: Landscape Portrait (Tick Choice)

2. School Logo: Enclosed Emailed (Tick Choice)

3. School Year: 2024, 2025, 2024-2025, 2024-25
No Date Other _____ (Circle Choice)

If required please use another page for layout instructions and other comments.